



**DEVELOPMENTAL DISABILITIES PLANNING COUNCIL
Grants Review Committee
MINUTES**

September 8, 2010
10:00 a.m. – 12:00 p.m.
Developmental Disabilities Planning Council
1740 West Adams, Conference Room 204
Phoenix, Arizona 85007

A standing committee meeting of the Developmental Disabilities Planning Council (DDPC) was convened on September 8, 2010 at the DDPC, 1740 West Adams, Conf. Room 204, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the DDPC.

Members Present

Will Humble, Chair
John Black
John Eckhardt
Tim Martin

Staff/Guests Present	Members Absent
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Larry Clausen, Executive Director
Roberta Blyth, Fiscal Manager
Marcella Crane, Contracts Manager

Rhonda Webb
Greg Devorce

A. Call to Order:

Will Humble welcomed everyone to the Developmental Disabilities Planning Council (DDPC or Council) Grants Review standing committee meeting. Meeting was called to order at 10:21 a.m.

B. Approval of Minutes

The June 17, 2010 minutes were reviewed. A motion was made by John Black to approve the minutes. Motion seconded by Tim Martin. Motion carried.

C. RFGA – Evaluation Committee Recommendations/Results

Per A.R.S. 38-431.03 (A) (2), the Grants Committee proceeded into Executive Session at 10:30 a.m. for discussion of the applications received pursuant to the Request for Grant Application that was released to the public on June 21, 2010. All applications that were received by the due date/time were reviewed and scored by an evaluation committee. Due to state procurement rules, the discussion of the applications is confidential. A Motion was made by John Black to enter into an Executive Session. Motion seconded by John Eckhardt. Motion carried.

A Motion was made by Tim Martin to exit from Executive Session at 10:50 a.m. Motion seconded by John Black. Motion carried.

A Motion was made by John Black to approve and forward to the full Council the recommended proposals for Quality Assurance. Motion seconded by Tim Martin. Motion carried.

A Motion was made by John Eckhardt to approve and forward to the full Council the recommended proposals for Housing. Motion seconded by John Black. Motion carried.

D. ISA with AZ Attorney General's Office – Legal Services

The DDPC has established a draft ISA to enter into with the AZ Attorney General's Office for legal service and representation to the Council. The ISA will be from October 1, 2010 to June 30, 2011, for an amount of \$4,800. This is based on the Council's estimate of 30 hours per quarter, for a total of 90 hours. The ISA requires that the AZ Attorney General's Office to provide a final accounting for use of funds and reconciliation at the end of the ISA contract. In addition, the ISA provides for establishment of a new agreement at the end of the contract, with costs and funding to be based on usage documented in the previous agreement.

A Motion was made by Tim Martin to approve and forward to the full Council to enter into an ISA with the AZ Attorney General's Office for legal service and representation. Motion seconded by John Eckhardt. Motion carried.

E. AZ Center for Disability Law (ACDL) – Legal Options Manual

The DDPC has established a Non Practical to Quote for the AZ Center for Disability Law to revise the 2004 Legal Options Manual. The task will be a DD Network project; however the AZ Center for Disability Law will take the lead in updating the manual. The contract will be from October 1, 2010 to September 30, 2011, for an amount of \$45,823. Additional provisions to the NPTQ include the following: the revised legal manual will be prepared in an electronic version suitable for posting on the DDPC website and other websites as a resource for consumers; the manual will also be produced in a printed version for distribution to communities, persons without access to computers and others residing in underserved/unserved areas of the state; the revised manual in both electronic and printed versions will be produced in English and Spanish; the Native American Disability Law Center will collaborate in the revisions of the manual to ensure that legal issues related to Native American persons with developmental disabilities are reflected in the manual; the ACDL will conduct five (5) trainings around the state on the contents of the manual.

A Motion was made by John Eckhardt to approve and forward to the full Council the NPTQ contract with ACDL. Motion seconded by John Black. Motion carried.

F. ISA with AZ Department of Education – Transition Conference

The DDPC has established a draft ISA to enter into with the AZ Department of Education, Education Services & Resources, Exceptional Student Services, to support the 10th Annual Transition Conference, "Designing the Future". The conference will take place on September 20-22, 2010 and is an event aimed at providing information needed in the transition planning process for youth with disabilities and their families. The contract period will be upon signature of the ISA through October 31, 2010, for an amount of \$1,000. The use of the funds will be to provide to scholarships for eight (8) individual youth, family or personal care attendant registrations. The remaining funds may be used to defray the costs of lodging for out-of-town scholarship recipients.

A Motion was made by John Black to approve and forward to the full Council to enter into an ISA with the AZ Department of Education for scholarships. Motion seconded by John Eckhardt. Motion carried.

G. ISA with University of Arizona, Sonoran UCEDD – Project Search

The DDPC has established a draft ISA to enter into with the Arizona Board of Regents, University of Arizona, Sonoran UCEDD to support and expand Project SEARCH into Maricopa County. Project SEARCH trains people with developmental disabilities for competitive workforce placement. The program, which was piloted last year in Tucson and has taken on new cohorts this fall, incorporates education and workforce training. The contract will be from October 1, 2010 to September 30, 2011, for an amount of \$16,492. The main outcome of this expansion is to identify business partners in the Phoenix metropolitan areas that would be interested in placing the identified high school students. A target of 12 students will be identified for the program.

A Motion was made by John Black to approve and forward to the full Council to enter into an ISA with the AZ Board of Regents, University of Arizona, Sonoran UCEDD for Project SEARCH Maricopa County expansion. Motion seconded by John Eckhardt. Motion carried.

H. ISA with Northern Arizona University, IHD UCEDD – AZ Network for PBS

The DDPC has established a draft ISA to enter into with the Arizona Board of Regents, Northern Arizona University, IHD-UCEDD to support the AZ Network for Positive Behavior Supports (PBS). Funds will be used to create the infrastructure for expanding capacity and establishing a PBS system, provide training and technical assistance to schools, parents and advocates. Implementation of the proposed project will provide alternatives to restraint and seclusion methods used for management of challenging behaviors demonstrated by students with developmental disabilities in the school environment. The contract will be from October 1, 2010 to June 30, 2011, for an amount of \$74,992. Subcontracts will be established with Arizona State University and the University of Arizona, Sonoran UCEDD.

A Motion was made by John Black to approve and forward to the full Council to enter into an ISA with the AZ Board of Regents, Northern Arizona University, IHD-UCEDD for the AZ Network PBS project. Motion seconded by John Eckhardt. Motion carried.

I. AZDAC Membership Fee

The Arizona Disability Advocacy Coalition (AZDAC) advocates and lobbies on behalf of people with developmental disabilities during the legislative session. The previous council was a member of the organization and paid annual dues. The Executive Director is seeking approval to use Council funds to pay annual dues of \$750.00 to be a part of this organization and to benefit from their advocacy and legislative work.

Discussion took place regarding the type of legislative issues and concerns about an organization that takes certain positions that the Council may or may not approve. It was requested by the Grants Committee that they provide a summary of the type of legislative issues they tracked from previous legislative sessions to the Grants Committee for review.

Tabled agenda item with a no vote. The committee requested a presentation by AZDAC at next Grants Committee meeting. Motion to table agenda item by Tim Martin. Motion seconded by John Eckhardt. Motion carried.

J. Special Education Finance Primer

Agenda item was tabled, as requested information from Council member/Vice-Chair Karla Phillips was not provided. Motion to table agenda item by John Black. Motion seconded by John Eckhardt. Motion carried.

K. Call to the Public

Therese Moore, on behalf of Self Advocacy Coalition (SAC), made a few comments about the advocacy work of the SAC and that through her partnership with Southwest Institute for Families and the Youth Action Council of Arizona they are working on expanding network opportunities for people with developmental disabilities around the state of Arizona.

L. Adjourn

A motion was made by John Black to adjourn the meeting. Motion seconded by John Eckhardt. Motion carried and the meeting was adjourned at 12:00 p.m.